



## **RESERVATION PROCEDURES HOYT SHOOTING RANGE**

### **PURPOSE:**

This procedure prescribes requirements for reserving and operating the Hoyt rifle range.

### **GENERAL:**

Shooting sports are extremely popular with Scouts of all ages. Although one of the safest sports Scouts can enjoy, it can be dangerous. It is the Council's goal to provide exposure to the shooting sports in a safe, fun and educational way. Our goal is to develop marksmanship skills and safe gun handling practices in a safe, controlled environment.

Access to the camp ranges and firearms is a privilege extended to qualified adult leaders to support the BSA programs. Everyone permitted to operate a Council range will follow NRA/BSA procedures and give special care to the program resources (guns, range equipment, etc.). Anyone failing to meet these expectations will lose their privilege of operating the ranges.

### **RESERVATION PROCEDURE:**

- The Hoyt rifle range must be reserved in advance through the Camp Registrar by calling 203-951-0237. The Range Reservation Form must be filled out and filed at the Council Resource Center before a range may be reserved or opened.
- The reservation form must identify a Range Instructor who has current instructor certification from either the National Rifle Association or a BSA National Camp School. The NRA/BSA certification must specifically cite rifle qualification and a future date of expiration. The Range Instructor must have a copy of his/her certification on file at the Scout Resource Center and be present on the range while it is in operation.
- The reservation must also identify a Range Safety Officer (RSO), whose current NRA RSO certification is on file at the Scout Resource Center. The RSO must also be present on the range when it is in operation. The Range Instructor and the RSO may not be the same person.
- The range may be reserved year round.

## **RANGE OPERATION:**

The following conditions apply:

- The range must be operated according to the NRA/BSA shooting sports standards. The registrar will provide a copy of the standards upon request. It is each Range Instructor's responsibility to ensure the standards are met.
- A Certified NRA Instructor and a RSO must be present on the range the entire time it is open. A 1:8 ratio of instructors to shooters is required.
- The range can operate Saturday and Sunday between the hours of 9:00 AM – 12:00 noon and 1:00 PM – 4:00 PM.
- The Range Instructor(s) will have cell phone communications. The cell phone must be tested for reception before opening the range.
- The red range flag must be raised when the range is in use and can be found in the gun safe.
- A First Aid kit, supplied by the unit, must be present.
- Access to the combination/keys for the gun safe will be provided by the Ranger or assigned Campmaster. Gun selection (.22 caliber rifle or pellet gun) is to be made according to the unit's needs and availability of Certified Instructors. Privately owned guns may not be used at the range.
- Only .22 caliber rifles, pellet guns and air guns may be used on the ranges. EXCEPTIONS require approval of the Camping Director.
- Guns must be cleaned and returned in person to the storage safe. Cleaning supplies are available in the Hoyt Cabin. There is a \$25 cleaning fee for guns returned un-cleaned.
- All trash/spent shells shall be removed from the range. Pack out what you packed in.
- Guns will not be "left" or unattended at any time.

- At the end of the day, the Range Instructor will fill out the daily log with any pertinent information i.e. gun malfunctions, condition of the range, needs, shortage of resources, suggestions, etc. The log sheet is to be left in the log book. A tag must be attached to any gun needing service. Tags are available in the gun safe.
- All protective equipment and shooting aids such as benches, stools, gun blocks, posters, etc., must be secured and stored neatly. Eye protection must be inserted into protective socks and eye and hearing protection are to be stored in sealed, mouse proof totes.
- Paper targets are preferred targets for use on the range. Shooters may not use any target that leaves non-biodegradable debris, such as glass, or litter whether permanent or biodegradable. Any item that could cause ricochet is not to be used as a target.

#### **RANGE USE FEE:**

Use of rifle range - \$100 per day. Fee includes use of .22 caliber rifles/pellet guns and use of the range.

#### **AMMUNITION/ACCESSORIES:**

Units should provide their own resources to include .22 caliber long or long rifle ammunition, .177 caliber pellets and targets. These items are available at several stores in the area.

## HOYT RANGE RESERVATION

Reservation Date: \_\_\_\_\_

Arrival Time (to gain access to armory): \_\_\_\_\_

(This reservation does not reserve a campsite or other facility. Short term camping reservation form must be submitted separately. Reservation made ↩ not made ↩ )

Unit: \_\_\_\_\_ District: \_\_\_\_\_ No. participants: \_\_\_\_\_

Point of contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

- ❖ Certified Range Instructor in charge: \_\_\_\_\_  
(NRA Instructor/BSA National Camp School Certification must be on file with the Camp Registrar for this reservation to be valid.)
- ❖ Certified Range Safety Officer: \_\_\_\_\_  
(NRA RSO Certification must be on file with the Camp Registrar for this reservation to be valid. Must not be the same person as Range Instructor in charge.)
- ❖ Name of certified instructor(s) helping with the event:  
(NRA Instructor/BSA National Camp School Certification(s) must be on file with the Camp Registrar.)  
\_\_\_\_\_ / \_\_\_\_\_

**\$100 Range reservation fee is due at the time of reservation. The reservation is not final until the fee is paid.**

Please Note:

### **AMMUNITION/ACCESSORIES:**

Units should provide their own .22 caliber long or long rifle ammunition and targets. These items are available at several stores in the Council area.