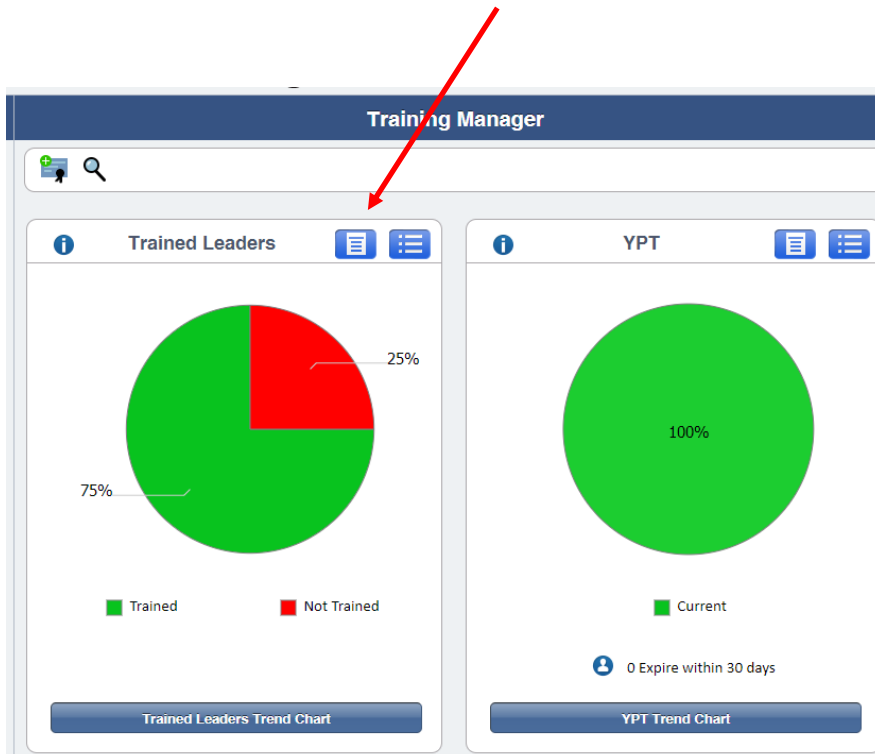


# How to Verify Training for Your Unit

Only a member of the Unit Key 3 (Cubmaster, Committee Chair or Chartered Organization Representative) can run training manager report.

In my.Scouting.org, under Menu, select your unit, then select Training Manager.

Under Trained Leaders click Trained Leaders Report:



You can view on the screen by scrolling to the right to view their position and training completed or training needed for that position:

Position	Trained	Mandatory Training	Classroom Training	Online Training
Committee Member	YES	COMPLETED: Y01 - 100%	COMPLETED: - 0% (0/1) TO DO: WS10	COMPLETED: SCO_400, SCO_401, SCO_402, SCO_403, SCO_404, SCO_405, SCO_406, SCO_407, SCO_408, SCO_409, SCO_410, SCO_411, S
Assistant Scoutmaster	YES	COMPLETED: S11, Y01 - 66% (2/3) TO DO: SCO_800	COMPLETED: S24 - 100%	COMPLETED: - 0% (0/17) TO DO: SCO_400, SCO_401, SCO_402, SCO_403, SCO_404, SCO_405, SCO_406, SCO_407, SCO_408, SCO_409, SCO_410, SCO_411, S
Committee Chairman	YES	COMPLETED: Y01 - 100%	COMPLETED: WS10 - 100%	COMPLETED: - 0% (0/17) TO DO: SCO_400, SCO_401, SCO_402, SCO_403, SCO_404, SCO_405, SCO_406, SCO_407, SCO_408, SCO_409, SCO_410, SCO_411, S

Or you can download the report to Excel or PDF:



## BOY SCOUTS OF AMERICA® Trained Leaders Status

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Connecticut Yankee Council BSA 072  
Organization Name Troop 0019, Cornerstone Community Church  
Report Generated By Karen Caiati  
Date Report Generated 08/29/2018

Summary Report

Export to CSV

Export to CSV (Minimum)

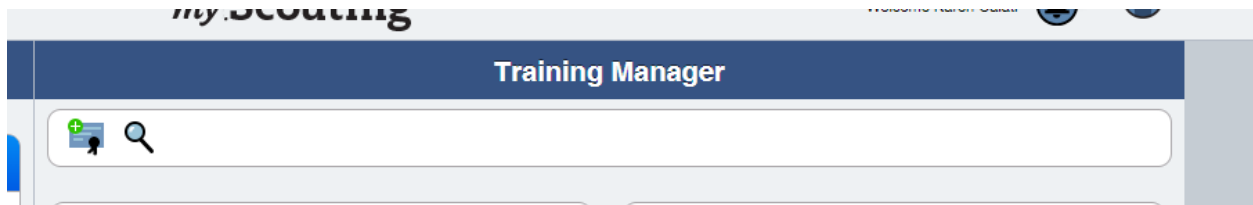
Export to PDF

FILTER Group by: Org Structure REFRESH RELOAD

Page 1 of 1 GO

Please note this report ONLY shows training required for the position they are CURRENTLY registered in. If you need to see if they are trained for other positions, you must look up the name individually using the directions below:

Click on the magnifying glass and the list of registered adults will appear.



Click on name and a check mark will appear. Then click on View Training and that person's complete training record will show.

