

**Pomperaug District Merit Badge Counselor List Manager: Anne Amidon email: [aamidon@snet.net](mailto:aamidon@snet.net)**

**To sign up as a NEW counselor.** It does not matter if you are already BSA registered you must provide FIVE (or SIX) items to add you to the list. Turning your application into council or a Unit Leader – does not mean that I get them. There is no FEE to sign up as a counselor. Only your signature is needed. If you are already a counselor, please check your information listed for the badges you have selected to teach.

- 1) Adult Application Disclosure Authorization page signed by applicant (Page 4) <https://filestore.scouting.org/filestore/pdf/524-501.pdf>
- 2) Adult Application filled out and signed by applicant, no other signatures required. (Page 5) Position code is 42.
- 3) The Merit Badge Counselor form filled out completely. <https://filestore.scouting.org/filestore/pdf/34405.pdf>
- 4) A copy of applicant's Youth Protection Training certificate. <https://my.scouting.org>
- 5) A copy of applicant's merit badge counselor training certificate (only need to take once) <https://my.scouting.org>
- 6) Any other information needed for the badge – under general information special Qualifications or Certificates.

Without these five (or 6) items, your application will be put in the incomplete pile. I do not have access to Council data and am required to get these items to put you on the list.

Please change the name of scanned /emailed items to include your name in them. It helps me save and find them on the computer. Also please include YOUR FULL NAME in your email

**For current counselors** – To add/drop a badge fill out the merit Badge Counselor form that can be found on-line

<https://filestore.scouting.org/filestore/pdf/34405.pdf>

Adult application (NEW FORM 6 pages long) <https://filestore.scouting.org/filestore/pdf/524-501.pdf>

How to print a training certificate: Go to my.scouting.org (The new site) Login in as usual, Click HOME, Click MY DASHBOARD, Click COMPLETIONS(center top of screen), Click blue printer icon on right for particular course, This will download a PDF file you can either print or save.

Send everything to the List Manager listed above. The manager of the list is not in council or on Scoutnet. Your information will be forwarded to Council and Scoutnet.

**General Information** Under Helpful links there is a Sign Up to be a Merit Badge Counselor item that will open the form to fill out. Please include a statement why you are qualified to teach the selected badge. Some badges require additional documentation to be signed up as a counselor. Please supply the required documents for those badges. **The following merit badges have special qualifications or certifications** for either the merit badge counselor or the supervisor of certain activities that may be involved. These are --- Archery. Canoeing. Climbing. Kayaking. Lifesaving. Rifle Shooting. Rowing. Scuba Diving. Shotgun Shooting. Snow Sports. Swimming Whitewater.

Notes: I do the maintaining of the list in my spare time. Lists are published when enough changes are deemed to be incorporated or some point of the scouting year.

If applying for Citizenship in Society, contact Pat Day for the current requirements from Council.

Please do not ask for me to send you the list as I do not maintain the distribution of this list. Contact Pat Day at [patriciaday@att.net](mailto:patriciaday@att.net) for that.

Thank you, and thanks for volunteering to help Scouts learn something! It IS "Important!"